



## Minnesota Board of Marriage and Family Therapy



### Minutes of the Regular Board Meeting March 16, 2012

#### **MEMBERS PRESENT:**

Herb Grant, Chair  
Mark Flaten, Vice Chair  
Sara Wright, Secretary  
Denny Morrow  
Bruce O'Leary  
John Seymour

#### **MEMBERS ABSENT:**

Kay Ek

#### **STAFF PRESENT:**

Jennifer Mohlenhoff, Executive Director

#### **GUESTS:**

Ben Garbe  
Steve Peltier  
Students

#### **I. CALL TO ORDER**

Chair Herb Grant called the meeting to order at 9:30 a.m., in the University Room of the University Park Plaza Building.

#### **II. CONSIDER AGENDA**

The agenda was approved as presented.

#### **III. APPROVAL OF MINUTES OF THE JANUARY 20, 2012, BOARD MEETING**

Denny Morrow made a motion to approve the minutes of the January 20, 2012, Board meeting as written. Sara Wright seconded the motion. The motion passed.

#### **IV. ADMINISTRATIVE REPORT**

Members reviewed Jennifer's Administrative Report as follows.

### Budget Report

Members reviewed the Board's current budget report and vendor payment detail report.

### Sunset Commission

Jennifer reported that the Sunset Commission continues to meet. The Sunset Commission Bill (House File 2555) was introduced and amended, to extend the Health Licensing Boards until 2024. A major focus within the legislation will be a requirement for the Boards to gather additional data from applicants and licensees and make it available to the public on the Board's website.

### Legislative Update

Jennifer gave an update on the legislative session, which includes two significant Bills, one that could potentially change the way that complaint matters are solved, and another that could affect the licensure of health professionals.

### National Exam Score Report

Members reviewed a national exam score report from the January 16, 2012 - February 11, 2012, testing window. Jennifer noted that Minnesota continues to outpace the average national scores and passing rates.

### Continuing Education Variances

Jennifer provided a report of variances she has approved under Board authority to grant 90-day extensions to report continuing education hours required for the 2010-2011 reporting period.

Jennifer reported that a random audit of continuing education hours reported in the last LMFT renewal cycle will take place within the next month.

### May Meeting – Planning

Jennifer stated that under the new meeting schedule, the Board will meet in May and July, and the Bylaws provide that new officers must be elected by June. Therefore, new officers of the Board must be elected at the May Board meeting.

## **V. VARIANCES (#V-2012-002; #V-2012-003; #V-2012-004)**

V-2012-002 – Members reviewed and discussed a request for a variance to the supervision requirement. Mark Flaten made a motion to approve the variance with conditions that the requestor may supervise up to six (6) individuals employed by Transitions Counseling Services, must seek supervision (i.e. mentorship) of supervision from a Board-approved supervisor, and the variance approval will expire on January 15, 2013. Sara Wright seconded the motion. The motion passed.

V-2012-003 - Members reviewed a request for a variance to the face-to-face supervision requirement, asking to receive up to 25% of supervision electronically. John Seymour made a motion to approve the variance. Sara Wright seconded the motion. The motion passed.

V-2012-004 – Members reviewed and discussed a request for a variance to the face-to-face supervision requirement, asking to receive permission to count up to 25% of supervision hours that had already been received by the license applicant electronically. John Seymour made a motion to deny the request. Mark Flaten seconded the motion. The motion passed.

## **VI. COMMITTEE REPORTS**

### Continuing Education:

Jennifer reported that applications for continuing education review are coming in steadily, and approved programs are available on the Board's website.

### Applications Committee:

The Application Committee met on January 21, 2012, and February 18, 2012.

#### Applications Approved:

- Ten (10) applications for the State oral exam
- Two (2) non-COAMFTE national exam applications.
- Five (5) COAMFTE national exam applications (approved by Jennifer Mohlenhoff.)

### Rules Committee:

Jennifer reported that the Rules Committee has met three times and will meet today, following the Board meeting. The Committee will then meet again to finalize a draft of the proposed rules that will come before the Board as early as May.

### Complaint Panel:

Jennifer stated that she will present a complaint panel statistic report at the May Board meeting.

## **VII. BOARD MEMBER TRANSITION – RECOGNITION OF BOARD MEMBER SARA WRIGHT**

Herb Grant announced that Sara Wright's term on the Board has come to an end. Members and staff expressed great gratitude to Sara, thanking her for her hard work, dedication, compassion, and perspectives she has given during her time on the Board. Herb Grant presented a certificate of recognition signed by the Governor of Minnesota.

## **VIII. PUBLIC INPUT**

There was no public input.

**IX. OTHER ITEMS**

There were no other items.

**X. EXECUTIVE SESSION (CLOSED TO THE PUBLIC)**

**XI. ORAL EXAMINATIONS**

16 candidates sat for the State oral exam on February 17, 2012, and March 14, 2012. Upon passing the exam, licenses were issued to: Kay Allen, Lindsay Colbeth, Jessica Enneking, Reece Forrester, James Holden, Jessica Huntoon, Kathleen Just, Tara Langsdorf, Randi Madden, Rachel Meyer, Rita Rohde, Jessica Sawyer, Kari Silverberg, Victoria Soltis, Janet Yeats, and Jenna Zoz.

**XII. ADJOURNMENT**

Herb Grant adjourned the meeting at 12:30 p.m. on a motion by Denny Morrow and seconded by John Seymour. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on May 18, 2012.

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Secretary